

AGREEMENT

on admission of the University of Lodz student
to the non-compulsory student internship

concluded on between **University of Lodz** (68 Narutowicza St., 90-136 Lodz), represented by **Mr. Dariusz Koperczak** PhD - the Director of the Careers and Cooperation with Employers Centre at the University of Lodz,

and

.....
.....

(full name and address of the receiving company/institution)

represented by,
(name and surname)

hereinafter referred to as “the employer”,

of the following content:

1. University of Lodz directs a student to the employer to undergo non-compulsory student internship.
2. The employer is obliged to:
 - a) organize and conduct the internship for the student;
 - b) appoint an internship supervisor;
 - c) determine with the student the current schedule of internship and their responsibilities;
 - d) familiarize student with the principles of health and safety, company’s working regulations, provisions on the protection of professional secrecy, personal data protection and the way to perform an internship at designated positions;
 - e) provide an adequate place of internship, equipment, tools, facilities and materials in line with the internship assumptions;
 - f) coordinate the tasks performed by the student arising from the program of internship;
 - g) issue a certificate for the student summarizing the completed internship, which would include information on the period of internship and the range of performed duties;
 - h) cover the costs of preventive examinations and protective clothing and footwear, if required by the employer.

3. The student is obliged to:
 - a) obey the established schedule of internship and responsibilities;
 - b) obey the working rules in the company, the rules on the protection of professional secrecy and data protection;
 - c) obey the provisions and principles of health and safety and fire regulations;
 - d) perform their tasks diligently and carefully;
 - e) maintain the confidentiality of information provided during the internship (all the materials provided during the internship can be used by the student only with the consent of the employer);
 - f) insure against accidents during the internship (the employer does not bear the costs of insurance).

4. As a rule the student internship is unpaid. The employer may, however, enter into a fee-for-task agreement or employment contract with the student.

5. The agreement may be terminated at any time by common consent of both parties.

6. Any eventual litigations arising from this agreement are to be resolved amicably between both parties.

7. In matters not covered by this agreement, the provisions of the Labour Code are applicable.

8. Any changes or additions to this agreement shall require the written annex signed by each party.

9. This agreement is prepared and signed in three identical versions, each for one party
The student receives one copy.

10. Data of the student:

Student's name and surname	Number of the Student's ID card	Faculty	Time of internship

.....
/The signature and the stamp of a person
authorized by the University of Lodz/

.....
/The company stamp, personal stamp and the signature of
a person representing the company/

